

KETTERING CITY SCHOOL DISTRICT

STATEMENT OF INTENT TO GAIN CUSTODY

To: Applicants with Intent to Gain Custody

This form must be completed and the required paperwork submitted BEFORE registering for classes in Kettering City Schools.

Per the Ohio Revised Code, Section 3313.64, "parent" is defined as "...either parent, unless the parents are separated or divorced, in which case "parent" means the parent with legal custody of the child. If neither parent has legal custody of the child, "parent" means the person or government agency with legal custody or permanent custody as those terms are defined in Division (b) (10) and (12) of Section 2151.011 of the Revised Code." Further, to satisfy the O.R.C., an "authorized student" is one who is living full time with an adult resident of the Kettering City School District who has custody of that student - in other words, satisfies the definition for "parent" as indicated above.

If the transfer of legal custody to you is not contested, you can file for such transfer (temporary legal custody) at the Juvenile Court in the county of your residence. (In Montgomery County, call 496-4198 for information). The cost for the Juvenile court action is minimal and you do not need the services of an attorney. If the transfer of custody is contested, you would probably need an attorney and he/she can suggest the appropriate court.

If you are an adult resident of the Kettering City School District and wish to register a student(s) in Kettering City Schools, but do not currently have legal custody of the student(s), you must do the following:

1. Complete the following information:

Name of Adult _____ Address _____

City _____ State _____ Zip _____ Telephone Number _____

Name of Student(s)	Grade	Building Enrolled	Date of Birth	Adult's Relationship to Child (if any)

2. Initiate court proceedings to gain custody of the student(s) and submit a copy of the time-stamped court document indicating that custody proceedings have been filed (but not yet granted),

OR

submit a copy of a letter from an attorney on his/her letterhead indicating that proceedings have been initiated on your behalf to get custody transferred to you.

You must submit one of these documents to the school before registering your student for classes.

3. Submit this form to the appropriate school at which time you may then register the student(s) for classes in the Kettering City School District.

4. You then have sixty (60) calendar days to complete the court proceedings and provide the school with a copy of the final time-stamped court decree of custody.

5. If the proceedings cannot be completed within the sixty-day period, submit a court statement or letter from your attorney that indicates this along with an estimated date for completion.

For questions regarding these procedures, you may contact the building principal or the Director of Student Services at 499-1433.

Time stamped document from court is attached **OR** Letter from attorney is attached. A court decision is expected by _____

Received at _____ on _____ by _____
 Building Date Staff Member