

## Power of Attorney (POA)

*Are you currently caring for one or more grandchildren because the child's parent cannot? If so, your grandchild's parents can grant you Power of Attorney. Power of Attorney allows you to temporarily.*

- ≥ Arrange for the child's routine and emergency medical, dental and psychological treatment
- ≥ Authorize your grandchild's enrollment in school
- ≥ Access information regarding their education
- ≥ Provide consent for educational activities

### Filing Directions

1. *Complete POA with signatures of the grandparent and parent.*
2. *Notarize POA prior to filing. Notary is required to witness both signatures (custodial parent and grandparent). Free notary services provided at your Local bank and Legal Aid.*
3. *Grandparent must notify the non-custodial parent by certified mail within 5 days of filing for the POA.*
4. *Attached the receipt showing the notice was sent to the non-custodial parent. The receipt must accompany the POA forms.*
5. *Make 6 copies of the POA form. In the case of multiple children make 6 copies per child. One copy needs to be mailed to the non-custodial parent.*
6. *Turn the POA in at **380 West Second Street, Dayton, Ohio. 45402, Family Courts Building**, main floor (Clerks Office) across from the information desk.*
7. *If POA is revoked for any reason the grandparent is required to notify in writing, the school, healthcare provider, or healthcare insurance provider for which you had given affidavit.*

**\*\*\*\* The statute requires the Court to waive all filing fees for these and related documents.**

*If you have additional questions about these forms please contact:*

*Kinship Caregiver Coalition formerly GPGCI  
Dionne Henderson  
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Dayton, Ohio 45402  
937-775-1116*

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*This document was prepared by Legal Aid of Western Ohio, Inc. and members of the Kinship Caregiver Coalition formerly known as GrandParent/GrandChildren Initiative. 10-25-04*

