



KETTERING CITY SCHOOL DISTRICT PAYROLL CALENDAR FOR 2023-2024

<u>PAY DATE</u>		<u>PAY CODE #</u>	<u>PAY PERIOD</u> 12 MONTH EMPLOYEES, SUBSTITUTES, TEMPORARY EMPLOYEES	<u>DATE PAYROLL DUE IN TREASURER'S OFFICE</u> **
9/15/23	Fri	1	August 21 - September 3	September 1 Fri (end of day)**
9/29/23	Fri	2	September 4 - September 17	September 18 Mon
10/13/23	Fri	3	September 18 - October 1	October 2 Mon
10/27/23	Fri	4	October 2 - October 15	October 16 Mon
11/10/23	Fri	5	October 16 - October 29	October 30 Mon
11/22/23	Wed	6	October 30 - November 12	November 10 Fri (end of day)**
12/8/23	Fri	7	November 13 - November 26	November 27 Mon
			<u>Schools Only</u>	<u>November 17 Fri (end of day)**</u>
12/22/23	Fri	8	November 27 - December 10	December 8 Fri (end of day)**
1/5/24	Fri	9	December 11 - December 24	December 22 Fri (end of day)**
1/19/24	Fri	10	December 25 - January 7	January 8 Mon
2/2/24	Fri	11	January 8 - January 21	January 22 Mon
2/16/24	Fri	12	January 22 - February 4	February 5 Mon
3/1/24	Fri	13	February 5 - February 18	February 16 Fri (end of day)**
3/15/24	Fri	14	February 19 - March 3	March 4 Mon
3/29/24	Fri	15	March 4 - March 17	March 18 Mon
4/12/24	Fri	16	March 18 - March 31	April 1 Mon
			<u>Schools Only</u>	<u>March 22 Fri (end of day)**</u>
4/26/24	Fri	17	April 1 - April 14	April 15 Mon
5/10/24	Fri	18	April 15 - April 28	April 29 Mon
5/24/24	Fri	19	April 29 - May 12	May 13 Mon
6/7/24	Fri	20	May 13 - May 26	May 24 Fri (end of day)**
6/21/24	Fri	21	May 27 - June 9	June 10 Mon
7/5/24	Fri	22	June 10 - June 23	June 24 Mon
7/19/24	Fri	23	June 24 - July 7	July 8 Mon
8/2/24	Fri	24	July 8 - July 21	July 22 Mon
8/16/24	Fri	25	July 22 - August 4	August 5 Mon
8/30/24	Fri	26	August 5 - August 18	August 19 Mon

****PAYROLL REQUISITIONS MUST BE RECEIVED IN THE PAYROLL OFFICE ON OR BEFORE DUE DATES.**