

**KETTERING CITY SCHOOL DISTRICT
PAYROLL CALENDAR FOR 2021 - 2022**

<u>PAY DATE</u>	<u>PAY CODE #</u>	<u>PAY PERIOD 12 MONTH EMPLOYEES, SUBSTITUTES, TEMPORARY EMPLOYEES</u>	<u>DATE PAYROLL DUE IN TREASURER'S OFFICE **</u>
9/10/21 Fri	1	August 16 - August 29	August 30 Mon
9/24/21 Fri	2	August 30 - September 12	September 13 Mon
10/8/21 Fri	3	September 13 - September 26	September 27 Mon
10/22/21 Fri	4	September 27 - October 10	October 11 Mon
11/5/21 Fri	5	October 11 - October 24	October 25 Mon
11/19/21 Fri	6	October 25 - November 7	November 8 Mon
12/3/21 Fri	7	November 8 - November 21	November 19 Fri (end of day)**
12/17/21 Fri	8	November 22 - December 5	December 3 Fri (end of day)**
12/30/21 Thurs	9	December 6 - December 19	December 20 Mon*
			<i>*(due by 11:00 a.m.) NO EXCEPTIONS</i>
		<u>Schools Only</u>	<u>December 17 Fri (end of day)**</u>
1/14/22 Fri	10	December 20 - January 2	January 3 Mon
1/28/22 Fri	11	January 3 - January 16	January 14 Fri (end of day)**
2/11/22 Fri	12	January 17 - January 30	January 31 Mon
2/25/22 Fri	13	January 31 - February 13	February 14 Mon
3/11/22 Fri	14	February 14 - February 27	February 28 Mon
3/25/22 Fri	15	February 28 - March 13	March 11 Fri (end of day)**
4/8/22 Fri	16	March 14 - March 27	March 28 Mon
4/22/22 Fri	17	March 28 - April 10	April 11 Mon
5/6/22 Fri	18	April 11 - April 24	April 25 Mon
5/20/22 Fri	19	April 25 - May 8	May 9 Mon
6/3/22 Fri	20	May 9 - May 22	May 23 Mon
6/17/22 Fri	21	May 23 - June 5	June 6 Mon
7/1/22 Fri	22	June 6 - June 19	June 20 Mon
7/15/22 Fri	23	June 20 - July 3	July 1 Fri (end of day)**
7/29/22 Fri	24	July 4 - July 17	July 18 Mon
8/12/22 Fri	25	July 18 - July 31	August 1 Mon
8/26/22 Fri	26	August 1 - August 14	August 15 Mon

****PAYROLL REQUISITIONS MUST BE RECEIVED IN THE PAYROLL OFFICE ON OR BEFORE DUE DATES.**